

PETITION FOR BLOCK PARTY

The following are the Rules and Regulations for having a block party:

1. **All residents of properties fronting the street to be closed must read these rules and regulations and sign the petition. It is required that every resident on the block agree to the party and sign the petition before permission will be granted. The City will check to make sure all residents have signed this petition. Petitions submitted with missing signatures will cause delays in the petition being processed. For questions, please call 330-375-2850.**
2. Please complete the attached form (page 3) listing the sponsors of the party, the purpose of the party, and the estimated number of participants expected. Also complete the attached Permit Application for Large Party, if applicable (pages 4-5).
3. **NO LATER THAN TWO WEEKS PRIOR TO THE DATE OF THE PARTY**, return this completed petition, the sheet with the residents' signatures (page 2), the form listing the sponsors of the party (page 3), the Permit Application for Large Party, if applicable (pages 4-5), and a non-refundable \$30 check payable to the City of Akron (or cash). Send to the Recreation Bureau, Attn: Community Event Coordinator, 220 S. Balch St., 44302, Monday-Friday, 8 a.m. to 4:30 p.m.).
4. The block party must not last beyond midnight, and sponsors of the party are responsible for clean-up of the area immediately following the event.
5. No alcoholic beverages may be consumed on public property.
6. Proper noise levels must be maintained at all times. **NO LIVE MUSIC AFTER 10:00 P.M.**
7. Intersections of streets cannot be blocked.
8. It is stipulated that the sponsors will provide proper lighting for the barricades after dark. Flashing lights, flare pots, or lanterns are acceptable. Barricades are furnished by the City, and will be delivered to the designated person's home the day before or the day of the party, depending on the day and time of the party. This person must assemble and disassemble barricades, but need not be home at the time the barricades are delivered or picked up by the City.
9. This petition may be denied consistent with [Akron City Code Section 98.04](#) and any applicable licensure requirements, ordinances, regulations or laws. The Service Director has the right if he deems necessary to add additional requirements such as Porta-Johns, liability insurance, security, etc.
10. The City of Akron is to be held harmless in the event of any injuries or damages resulting from the occupants of the street.

We plan to have a block party on (street name) _____
between (street name) _____ and (street name) _____
on (date) _____, between the hours of _____ (a.m./p.m.) and _____ (a.m./p.m.)

We want the City to deliver the barricades to: **Name** _____

(The City will contact this person after the **Address/Zip Code** _____

petition has been approved or disapproved.) **Daytime Phone Number** _____

APPROVED: **Email** _____

Police Department

Fire Department

Traffic Engineer

Councilperson

Service Director

**IN CASE OF EMERGENCY, THE FIRE DEPARTMENT
MUST HAVE ACCESS TO THE AREA.

PLEASE SEE THAT THE BARRICADES ARE

MOVED AND AREA CLEARED IMMEDIATELY.**

RESIDENTS' SIGNATURES

All residents of properties fronting the street to be closed must read the Rules and Regulations (page 1) and sign below.

SIGNATURE

ADDRESS

City of Akron
Recreation Bureau
Attn: Community Event Coordinator
220 South Balch Street
Akron, Ohio 44302
330-375-2850

Sponsor(s) of the party:

Name	Address	Phone Number
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Name	Address	Phone Number
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Purpose of the party: _____

Estimated number of participants: _____

INVOICE

Type of Permit: Block Party, Large Party, Special Event or Temporary Street Closure Amount Due:

Application Fee: \$30.00 non-refundable

Police Protection Fee: \$_____ if required

Total Due \$_____ (cash or check payable to City of Akron)

City Code Section: §98.04 Forms required:

- (1) Permit Application (see next page) – for large parties consisting of 200 people or more
- (2) Food Service License, if necessary
- (3) Liquor Permit, if necessary
- (4) Bond (in the amount of \$500.00 if 200 or more people are expected to attend)

Permit Application for Large Party (Large Party consists of 200 people or more), Special Event or Temporary Street Closure.

1. Name of applicant _____
Home address _____
Home phone _____
Business address _____
Business phone _____

I certify I am at least 18 years of age: _____
(signature required)

Complete the following for all event sponsor(s).

2. a.) Name _____
Home address _____ Home phone _____
Business address _____ Business phone _____
- b.) Name _____
Home address _____ Home phone _____
Business address _____ Business phone _____
3. Name of organization _____ Form of organization _____
4. Name of president or chairman _____
Home address _____ Home phone _____
Business address _____ Business phone _____
5. a.) Name and title _____
Home address _____ Home phone _____
Business address _____ Business phone _____
- b.) Name and title _____
Home address _____ Home phone _____
Business address _____ Business phone _____

Complete the following for all people engaged in organizing, promoting, controlling, managing or soliciting participation in the event:

6. a.) Name _____
Home address _____ Home phone _____
Business address _____ Business phone _____
- b.) Name _____
Home address _____ Home phone _____
Business address _____ Business phone _____
7. Date of event: _____
8. Hours of event: _____ to _____
9. Block, address(es) or intersection(s) involved in event: _____
10. Estimate of number of participants: _____
11. Purpose of event: _____

Permit Application for Large Party (continued)

12. Will restricted parking be requested? If yes, what restrictions or prohibitions will be required?
13. Will sound amplification equipment be used? If yes, please describe equipment.
14. Will charity, gratuity or offerings be solicited or accepted? If yes, please explain.
15. Will food, beverages or merchandise be sold or gratuities accepted? If yes, please explain and attach appropriate vendor's or food service license.
16. Will alcoholic beverages be sold or served? If alcoholic beverages are to be sold or gratuities accepted, please attach copy of liquor permit issued pursuant to R.C. Ch. 4301.
17. Is the event for commercial or advertising purposes or profit? If yes, please explain.

The undersigned state that all facts and statements contained herein are true and accurate.

I (we) agree to assume the defense of and indemnify and save harmless the city, its council members, boards, commissions, officers, employees and agents, from all suits, actions, damages or claims to which the city may be subjected of any kind or nature whatsoever resulting from, caused by, arising out of or as a consequence of such event and activities in connection therewith.

I (we) agree to provide for the collection and removal of all trash, garbage and litter caused by or arising out of such event.

I (we) agree to provide police protection as deemed necessary by the Director of Public Service.

I (we) agree to pay the cost of any and all City personnel required by the City to work overtime hours or other than regular shift or perform duties during or as a result of such event.

I (we) understand that this permit may be revoked by the Director of Public Service or his duly authorized agent at any time.

Sponsor

Applicant

Sponsor

Sponsor